

# USDA GAP/GHP Audit Verification Checklist

## Part 1: Farm Review Section

### Water Usage

| QUESTION | RESPONSE   | NOTES |
|----------|--|-------|
| 1-1      | What is the source of irrigation water? (Pond, Stream, Well, Municipal, Other) Please Specify. |       |
| 1-2      | How are crops irrigated? (Flood, Drip, Sprinkler, Other) Please Specify.                       |       |

### Water Quality Risks

| QUESTION | RESPONSE  | DOC |    |    |   | NOTES |
|----------|---|-----|----|----|---|-------|
| 1-3      | A water quality assessment has been performed to determine the quality of water used for irrigation purpose on the crop(s) being applied. | YES | NO | NA | D |       |
| 1-4      | A water quality assessment has been performed to determine the quality of water use for chemical application or fertigation method.       | YES | NO | NA | D |       |
| 1-5      | If necessary, steps are taken to protect irrigation water from potential direct and non-point source contamination.                       | YES | NO | NA |   |       |

### Sewage Treatment

| QUESTION |  | RESPONSE |     |    | DOC |  | NOTES |
|----------|--|----------|-----|----|-----|--|-------|
| 1-6      | The farm sewage treatment system/septic system is functioning and there is no evidence of leaking or runoff. |          | YES | NO | NA  |  |       |
| 1-7      | There is no municipal/commercial sewage treatment facility or waste material landfill adjacent to the farm.  |          | YES | NO | NA  |  |       |

### Animals/Wildlife/Livestock

| QUESTION |   | RESPONSE |     |    | DOC |  | NOTES |
|----------|---|----------|-----|----|-----|--|-------|
| 1-8      | Crop production areas are not located near or adjacent to dairy, livestock, or fowl production facilities unless adequate barriers exist.   |          | YES | NO | NA  |  |       |
| 1-9      | Manure lagoons located near or adjacent to crop production areas are maintained to prevent leaking or overflowing, or measures have been taken to stop runoff from contaminating the crop production areas. |          | YES | NO | NA  |  |       |
| 1-10     | Manure stored near or adjacent to crop production areas is contained to prevent contamination of crops.   |          | YES | NO | NA  |  |       |

| QUESTION |   | RESPONSE |     |    | DOC |   | NOTES |
|----------|---|----------|-----|----|-----|---|-------|
| 1-11     | Measures are taken to restrict access of livestock to the source or delivery system of crop irrigation water. |          | YES | NO | NA  |   |       |
| 1-12     | Crop production areas are monitored for the presence or signs of wild or domestic animals entering the land.  |          | YES | NO | NA  | R |       |
| 1-13     | Measures are taken to reduce the opportunity for wild and/or domestic animals to enter crop production areas. |          | YES | NO | NA  | R |       |

### Manure and Municipal Biosolids

Please choose one of the following options as it relates to the farm operations:

Option A: Raw manure or a combination of raw and composed manure is used as a soil amendment  
(Answer 1-14 through 1-17; skip 1-18-1-22)

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Option B: Only composted manure/treated municipal biosolids are used as soil amendments.  
(Answer 1-18 through 1-21; skip 1-14-1-17, 1-22)

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Option C: No manure or municipal biosolids of any kind are used as soil amendments. (Answer 1-22;  
skip 1-14-1-21)

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Only answer questions 1-14 through 1-22 that pertain to the specific option chosen above (option letter is shown below specific questions).

| QUESTION    |   | RESPONSE |    |    | DOC | NOTES |
|-------------|---|----------|----|----|-----|-------|
| 1-14<br>(A) | When raw manure is applied, it is incorporated at least 2 weeks prior to planting or a minimum of 120 days prior to harvest.  | YES      | NO | NA | R   |       |
| 1-15<br>(A) | Raw manure is not used on commodities that are harvested within 120 days of planting.   | YES      | NO | NA | R   |       |
| 1-16<br>(A) | If both raw and treated manure are used, the treated manure is properly treated, composted or exposed to reduce the expected levels of pathogens.                   | YES      | NO | NA | R   |       |
| 1-17<br>(A) | Manure is properly stored prior to use.   | YES      | NO | NA |     |       |
| 1-18<br>(B) | Only composted manure and/or treated biosolids are used as a soil amendment.  | YES      | NO | NA | R   |       |
| 1-19<br>(B) | Composted manure and/or treated biosolids are properly treated, composted, or exposed to environmental conditions that would lower the expected level of pathogens. | YES      | NO | NA | D   |       |

| QUESTION    |  | RESPONSE |     |    |    | DOC | NOTES |
|-------------|--|----------|-----|----|----|-----|-------|
| 1-20<br>(B) | Composted manure and/or treated biosolids are properly stored and are protected to minimize recontamination. |          | YES | NO | NA | D   |       |
| 1-21<br>(B) | Analysis reports are available for composted manure/treated biosolids.                                       |          | YES | NO | NA | R   |       |
| 1-22<br>(C) | No animal manure or municipal biosolids are used.  |          | YES | NO | NA | D   |       |

### Soils

| QUESTION |  | RESPONSE |     |    |    | DOC | NOTES |
|----------|--|----------|-----|----|----|-----|-------|
| 1-23     | A previous land use assessment has been performed.   |          | YES | NO | NA | R   |       |
| 1-24     | When previous land use history indicates a possibility of contamination, preventative measures have been taken to mitigate the known risks and soils have been tested for contaminants and the land use is commensurate with test results. |          | YES | NO | NA | R   |       |
| 1-25     | Crop production areas that have been subjected to flooding are tested for potential microbial hazards.   |          | YES | NO | NA | R   |       |

### Traceability

| QUESTION |  | RESPONSE |     |    | DOC |   | NOTES |
|----------|--|----------|-----|----|-----|---|-------|
| 1-26     | Each production area is identified or coded to enable traceability in the event of a recall. |          | YES | NO | NA  | R |       |